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1	(Pledge of Allegiance.)	
2	MR. POTEET:	
3	Roll call, please, Kim.	
4	MS. BARON:	
5	John Poteet?	
6	MR. POTEET:	
7	Here.	
8	MS. BARON:	
9	George Floyd?	
10	MR. FLOYD:	
11	Here.	
12	MS. BARON:	
13	Tony Cormier?	
14	MR. CORMIER:	
15	(No response.)	
16	MS. BARON:	
17	Matt Pedersen?	
18	MR. PEDERSEN:	
19	(No response.)	
20	MS. BARON:	
21	Richard Watts?	
22	MR. WATTS:	
23	Here.	
24	MS. BARON:	
25	Steve Olave?	

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1	I need a second.
2	MR. OLAVE:
3	I second.
4	MR. POTEET:
5	Second Mr. Olave.
6	All in favor, say, "Aye."
7	(All "Aye" responses.)
8	MR. POTEET:
9	Any opposed?
10	(No response.)
11	MR. POTEET:
12	Okay. So we'll add that down
13	there and Derek will that's continuing
14	education discussion.
15	All right. Anyone here for
16	public comments, Kim?
17	MS. BARON:
18	No, sir.
19	MR. POTEET:
20	Okay. Hopefully, everybody has
21	had a chance to read the minutes of the June
22	meeting. If there are no changes, I'd
23	entertain a
24	MR. SMITH:
25	I make a motion.

1	MR. OLAVE:
2	Second the motion.
3	MR. OLAVE:
4	Mr. Smith, motion. Mr. Olave,
5	second.
6	All in favor, say, "Aye."
7	(All "Aye" responses.)
8	MR. POTEET:
9	Any opposed?
10	(No response.)
11	(Mr. Cormier arrives.)
12	MR. POTEET:
13	Let the record show Mr. Cormier
14	is here.
15	MR. CORMIER:
16	Good morning.
17	MR. POTEET:
18	Good morning.
19	All right. Are we ready? We're
20	going to do the financials.
21	MS. ANDERSON:
22	As we've been discussing, you
23	have in your in your binder a related
24	party questionnaire and that is for the
25	audit. And we need them back to give to the

auditor at least by the next meeting. If you have -- if you want to fill it out now and turn it in, that's great. That goes to the auditor. You can seal it up in that envelope and it will go directly to him.

And as Sheri explained, that has to do with ethics that we're not allowed -- our agency is not allowed to do business with any of you or your related parties.

In your binder, you have the financial statement for the month ending June 2018. These are unaudited financial statements. So our auditor, John McKowen, is going to begin his field work on September 12th and he will -- we will enter adjusting journal entries to do some accruals and things of that nature that will change these statements. There will be adjustments effective June 30th.

On the statement of net position, on page 1, we're going to kind of go in depth on this a little bit. The operating account balance at the end of the month was \$2,234,741. The hearing fines increased a little bit when we approved the fines at the

last meeting. The -- under equipment, we did purchase some -- a desk, some -- three computers and some software. So there was an increase in the equipment assets. The total current assets being \$2,978,532, and the non-current assets, which are basically our funds that were invested in fixed assets, like, our building and our vehicles and so on and so forth, not -- those not being easily converted to cash.

Under the current liabilities the at the bottom of the page, we had -- the total at the top of the next page is roughly \$80,000 in current liabilities and those consist of items that are due to be paid within a short period of time after the end of June.

On page 2, the long-term liabilities are obligations that we have for the future. The deferred inflows are fees that we've already collected on the 2019 license year. The OPEB liability, which is other post-employment benefits liability, is future liability for health insurance for retirees. Compensated absences are -- the

compensated absences liability is the annual amount that has been earned by current staff and there's a cap of 300 hours that they can earn and be paid for if they leave the State of Louisiana. The net pension liability, we talked about that last year, is the agency's portion of the future retirement liability and the State of Louisiana actuary has determined that figure. They determine a percentage of that for that figure.

And turning on to the statement of revenues, expenses, and changes in net position, the year-to-date revenues increased about 32,000 over last year for a total of 1,429,619, again, unaudited figures, so. And the month-to-date expenses, let's see, on the -- pages 4 and 5, were higher than last year, primarily due to retirement expenses. And if you'll look in that same line of the retirement in the 2017 year, you'll see negative figures there. As you'll recall that we had to adjust the pension liability at the beginning of last year's audit, because the State revised the pension liability

percentage for 2016.

And so when we started the audit last year, we had to adjust that. And that's actually good for us, because it's a negative expense. They had overestimated what we -- what we were liable for. There's no unusual expenses during this period.

And on page 5, the unaudited change in net position was a negative 7,062 for the month and a positive \$208,363 for the year. Turning on to page 6 is a four-year comparison. And you see in the 2017/'18, those are districts 1, 2, and 3 compared to 2015/'16. And the following page shows you a chart of those same figures, the total fees, the auctions, the fines, and then all other revenue.

Turning on to page 8 is a year-to-date comparison of budget to actual expenditures. And we increased this graph to show all of our expenditures in various categories such as salaries, benefits, computer-related expenses, maintenance, that type of thing.

On page 9 is a certificate of

deposit summary. There were no changes in
that report for June, but we do have the St.
Francisville CD that's coming up this month.
So we'll be researching better interest
rates. On page 10 is the accounts
receivable hearing fines report. In June,
the Commission assessed \$35,500 in fines and
collected \$2,825. Some of those that were
assessed are on a payment plan. And that
leaves a balance of \$83,689 total for the
month.
And unless there are any
questions, Mr. Chairman, that concludes my
report.
MR. POTEET:
All right. Thank you.
Anybody have any questions for
Mona?
(No response.)
MR. POTEET:
No questions, okay. I need a
motion to approve.
MR. DONNELL:
So moved.
MR. OLAVE:

Second. 1 2 MR. POTEET: 3 Second, Mr. Olave. 4 All in favor, say, "Aye." 5 (All "Aye" responses.) 6 MR. POTEET: Any opposed? 8 (No response.) 9 MR. POTEET: 10 All right. Thank you very much. 11 All right. Next on the agenda, 12 we have ratification of imposed penalties. 13 Mr. Parnell. 14 MR. PARNELL: 15 All right. Commissioners, you 16 will find in your packet a chart that 17 illustrates the dealers that were in 18 violation of state law. These have been 19 investigated and I have determined that the 20 public interest can be served without 21 further administrative proceedings. Civil 22 penalties were imposed. I will announce the 23 names of the dealers as usual and if someone 24 is here with representation -- do we have 25 anyone in representation?

1 MR. POTEET: 2 Kim is checking right now. 3 one. 4 MR. PARNELL: 5 All right. Y & G Auto Sales, 6 LLC, from Metairie, Louisiana, \$950 fine. Simple Auto Sales, LLC, from Scott, Louisiana, \$200 fine. Alpha Omega Auto 8 9 Sales, LLC, from Shreveport, Louisiana, 10 \$1,400 fine. Joseph West, Jr., doing 11 business as Auto's Unlimited, from Eunice, 12 Louisiana, fine amount is \$600. Samir Auto 13 Sales, LLC, from Lafayette, Louisiana, \$250 14 fine. Brandon Bates, doing business as, 15 Bates Auto Sales, from Baton Rouge, 16 Louisiana, fine amount is \$400. Neli's Auto 17 Sales, LLC, from Carencro, Louisiana, fine 18 amount is \$100. The total amount of civil 19 penalties for the month is \$3,900. 20 Commissioners, I ask that you ratify the 21 imposed penalties assessed. 22 MR. DONNELL: 23 So moved. 24 MR. SMITH: 25 Second.

1 MR. POTEET: 2 Second Mr. Smith. 3 All in favor, say, "Aye." (All "Aye" responses.) 4 5 MR. POTEET: All right. The motion carries. 6 Next. 8 MR. PARNELL: 9 The next item is ratifications of 10 revocations. You will find in your packet 11 the same thing, a list that illustrates 12 dealers that have had their license revoked. 13 Again, we don't -- do we have anyone 14 present? 15 MS. BARON: 16 No, we do not. 17 MR. PARNELL: 18 Okay. Doan Carplex, LLC, from 19 Henderson, Louisiana, notice of revocation is 6/13 of 2018. Hobson & Son, LLC, from 20 21 Sterlington, Louisiana, notice of revocation 22 is 6/14 of '18. Ingles Auto Sales, LLC, 23 from Winnfield, Louisiana, notice of revocation is 6/13 of '18. Jones Auto 24 25 Sales, from Bernice, Louisiana, notice of

1	revocation is 6/13 of '18. Premier Asset
2	Management, Incorporated, from Lafayette,
3	Louisiana, notice of revocation is 6/13 of
4	'18. Second Hand Trucks, LLC, Branch,
5	Louisiana, notice of revocation is 6/14 of
6	'18. Southland Hoppers, LLC, from
7	Winnsboro, Louisiana, notice of revocation
8	is 6/13 of '18. Trinity Transportation,
9	LLC, from Shreveport, Louisiana, notice of
10	revocation is 6/13 of '18. Zoom Tires and
11	Car Sales, from Lafayette, Louisiana, notice
12	of revocation is 6/14 of '18.
13	Commissioners, I ask that you ratify the
14	revocations of the dealers that I have just
15	announced.
16	MR. OLAVE:
17	I make a motion we adopt the
18	ratifications of revocations.
19	MR. POTEET:
20	All right.
21	MR. CORMIER:
22	Second.
23	MR. POTEET:
24	Second Mr. Cormier.
25	All in favor, say, "Aye."

(All "Aye" responses.)

2 MR. POTEET:

3 Any opposed?

(No response.)

MR. POTEET:

All right. Next on the agenda will be the continuing education discussion. I think Derek will discuss that.

MR. PARNELL:

Yes. Commissioners, as we know, during the 2018 regular legislative session, Act 435 has been signed by the Governor and enacted. It changed some of our law as it relates to Revised Statute 32:795. It authorizes the LUMVC to require certain licensees to attend educational seminars.

Now, as per your request at the last Commission meeting, you will find in your packet a preliminary document drafted regarding continuing education course requirements. I know I sent it out kind of late to everyone on Sunday evening. I just didn't get it out to you in a timely fashion. So if you had a chance -- I don't think that everyone has had a chance to kind

of go through the document. I think we can all go through it together.

And during discussions with Sheri Morris, she advised that, more than likely, we probably need to put this in a rule, maybe not at this point. But, like I said, this is the earlier draft document and we're trying to start the process of understanding and what we want to require as it relates to what the continuing education program would look like.

Did you want to comment on that?
MS. MORRIS:

Right. It's required to be a rule, because it is -- places requirements on a third party and you-all are authorized to hire a third party -- to approve third parties to provide education to do the technical schools, or a trade association, correspondence course, and other private ventures. So for them to have to be required to follow the requirements, it has to be a rule.

MR. PARNELL:

All right. If you will, we'll

just go through the document and, like I said, if anyone sees anything that we need to have a discussion about and want to see any changes to, let's have that discussion.

The first paragraph in the document is pretty much the mission statement. When I was looking through some documents of some other states and what they were doing -- and, recently, in this past legislative session, we drafted a really good mission statement. So I wanted to start the document out with that. The Louisiana Used Motor Vehicle Commission is created for the purpose of developing and advancing the independent used motor vehicle industry, promoting and stimulating its businesses, and encouraging fair business practices to strive for fair competition.

Further, LUMVC understands its role in representing the consumers of used motor vehicles and seeks to protect their interests by strengthening the relationship between dealers and consumers, assisting in dispute resolution, maintaining educational programs to promote industry standards, and

assisting the Office of Motor Vehicles in enforcement of its laws to used motor vehicle transactions.

The next paragraph really kind of talks about the new law, 2018 regular legislative session. It authorizes this Commission to require certain licensees to attend the educational seminar. And the LUMVC is authorized to approve any educational institution, private vocational school, correspondence school, or trade association the conduct required educational seminars.

And what I wanted to try to do is try to establish some of the procedures that we want to go through and to have someone apply for hosting the educational seminar. The first thing that I wanted to require is that anyone -- that applications for conducting educational seminars must be completed and submitted to the LUMVC at least 60 days prior to the commencement of the course to allow sufficient time for review, or approval, and return of approved documents to the sponsor. Course

applications received less than 60 days before the course date will not be approved. Course applications will be processed in the order in which they're received.

Does everyone agree that at least 60 days prior notice is sufficient?

MR. DONNELL:

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Uh-huh.

MR. PARNELL:

All right. The next section is submitting for approval. The course sponsor must submit the application for continuing education on the course education approval form, which we are creating the form right now, the Used Motor Vehicle Commission. have the address or electronically at info@lumvc email address. The application for course approval must include: A fully completed application for continuing education course approval; a detailed course description with time of training in each subject, applications without adequate subject detail will be returned; a program agenda including start/stop times for all topics and breaks, the start and stop times

for each subject or speaker as well as any breaks or meals must be shown; copies of all course materials to be used during the course; a draft copy of the course announcement if one -- if one is to be sent to prospective attendees, the announcement must contain the following statement verbatim: (Course Title) meets the criteria for continuing education for the Louisiana Used Motor Vehicle Commission and approved for X amount of hour(s) for instruction. Incomplete applications will not be reviewed and will be returned to the course sponsor.

How does everyone feel about that?

MR. POTEET:

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Sounds so good far.

MR. PARNELL:

Criteria for evaluating the course offerings. Applications for continuing education courses submitted for credit hours will be evaluated on the basis of subject matter presented and time devoted to the topic. In general, discussions related to laws, rules and regulations,

licensing, complaints may be approved credit Examples of acceptable topics shall include but not limited to: Licensing requirements, rules and regulations applicable to used motor vehicles, Revised Statutes applicable to used motor vehicles, enforcement, Louisiana Department of Public Safety and Corrections, Office of Motor Vehicle procedures, Department of Revenue procedures, and the Louisiana Motor Vehicle Sales Finance Act. All courses must meet the following requirements: Minimum of four hours of instruction; include time to distribute and review LUMVC program updates; course must be taught, of course, by an LUMVC approved trainer.

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The next section will be the approval process. The course outline and instructor will be reviewed by the LUMVC. The course sponsor will receive a notice of course approval listing the credit hours. Continuing education credit hours will be assigned on a basis of one credit hour per hour of actual construction with a minimum of four credit hours total. An LUMVC course

code will be assigned for each course. The LUMVC continuing education course code is to be listed on the certificate issued to the candidates attending the course for continuing education credit hours.

Individuals that attend the course held prior to the LUMVC approval will not be eligible for continuing education credit hours for that time.

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Course Sponsor Responsibilities:

Prior to the continuing education course,
the sponsor must submit a continuing
education course notification form to LUMVC
by electronic means. Forms are available on
the LUMVC website. Not yet, they will be,
though. At the completion of the course,
the sponsor must require all individuals in
attendance to record their ID number. I
have year of birth, last four digits of the
social security number, and print and sign
their name on the continuing education
training roster.

Can anyone think of a different

ID number that could be used other than year

of birth or last four of their social?

Dealer number, possibly?

2 MR. POTEET:

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Dealer license number.

MR. PARNELL:

All right. The trainer must provide and issue to each individual attending the course for continuing education a certificate as required pursuant to the provisions of R.S. 32:795. certificate will show the applicant has completed the course and has successfully passed the Commission-approved test with a minimum score of 70 percent to receive credit for satisfactory completion of continuing education for renewal applicants. The certificate shall include the following: The dealer license number, continuing education number, this is a number that we don't have currently, but that is not a hard number for us to create; dealer -dealership name and address, name of person attending continuing education course, date of attendance, number of credit hours, signature of sponsor. Appropriate controls must be used to ensure that only attendees

that sit for the course and take the examination with passing score receive the certificate award. A list of attendees of each course must be provided to the LUMVC within five days of each course closure.

The LUMVC reserves the right to monitor the continuing education courses for course credit, time allotted for topics. As a condition of the course approval, sponsors must grant permission for the LUMVC staff to monitor any approved course and waive registration fees for staff monitors. If the actual course is found to deviate significantly from the approved course, the LUMVC staff may recommend credit hours be charged -- be changed, I'm sorry, to reflect the deviation or invalidate the course, if necessary. A list of the approved continuing education courses will be posted on the LUMVC website.

This is just really -- like I said, I know you guys wanted to see something. I wanted to try to put something -- draft something, so we can kind of have a baseline with starting, where we're trying

to go, and continue to add to this until we 1 2 get to the point where we do have a rule in 3 If you have any questions, comments, or concerns, anything additional that you 4 5 would like to see that we could add to this 6 document, please, please tell me. MR. DONNELL: Well, with the timeline being 8 9 January of '19, what would we need to do

January of '19, what would we need to do next? Do we need to get these people interested to bring us something now? I mean, for the next meeting?

MR. POTEET:

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Sixty days would be November 1st, right, approximately? You have to have something to us by November 1st.

MR. DONNELL:

They have to complete the application form for your --

MR. POTEET:

Yes.

MR. DONNELL:

-- for your 60-day requirement.

I had a question, too. This is only for new licensees, right?

1	MR. POTEET:
2	No. This is renewals.
3	MR. PARNELL:
4	No renewals, yes. Continuing
5	education is for renewal licenses.
6	MR. DONNELL:
7	Okay. So renewal.
8	MR. PARNELL:
9	The regular dealer seminar is for
10	renewal, right.
11	MR. DONNELL:
12	Okay. So in your original draft
13	you sent to me, it looks a little bit
14	different than this one.
15	MR. PARNELL:
16	Yes.
17	MR. POTEET:
18	So every time you renew, you've
19	got to the take the continuing education,
20	correct?
21	MR. PARNELL:
22	Correct.
23	MR. POTEET:
24	Okay. So every two every two
25	years.

1	MR. PARNELL:
2	And it has to be before their
3	license before their license expires,
4	they need to have a continuing education.
5	MR. POTEET:
6	Okay. And they have to it has
7	to be someone designated by the company?
8	MR. PARNELL:
9	By the Commission.
10	MR. HALLACK:
11	No. Are you talking about the
12	dealer? I thought we changed the law on
13	that.
14	MR. PARNELL:
15	It has to be
16	MR. HALLACK:
17	It has to be, like, the manager
18	or principal.
19	MS. MORRIS:
20	Or a partner.
21	MR. CORMIER:
22	Even if they have multiple
23	locations, still those designated people?
24	MS. BARON:
25	That's a good question.

1	MR. DONNELL:
2	Derek, when you and I first
3	started out, I thought we were doing this
4	for the salespeople.
5	MR. PARNELL:
6	Well, continuing education just
7	for a salesperson?
8	MR. DONNELL:
9	Yes.
10	MR. PARNELL:
11	It's always been for the dealer.
12	MR. DONNELL:
13	I know, but I you know, I
14	thought it was a mention of the LIADA when
15	they were trying to get this, to do
16	continuing education for salespeople. But
17	Robert tells me different now.
18	MR. HALLACK:
19	I think there was talk that they
20	would try to integrate this for salespeople,
21	but.
22	MR. POTEET:
23	I think that's further down I
24	mean, the discussions I had about it was,
25	like, the next

1	MR. DONNELL:
2	Like, the next deal.
3	MR. POTEET:
4	But okay. So when it says,
5	local
6	MR. DONNELL:
7	In other words, next year's
8	legislation.
9	MR. POTEET:
10	Somewhere we're just going to
11	say somewhere in the future on the record.
12	So it says, local dealership
13	manager. So let's take for example,
14	let's take my auction, which is a little bit
15	out of the norm, but still. So I can send a
16	manager. It doesn't have to be me.
17	MR. HALLACK:
18	Well, if we could pull up the
19	law.
20	MR. POTEET:
21	I've got it right here. When you
22	have multiple locations
23	MS. MORRIS:
24	We were discussing about local
25	manager was, like, CarMax the manager of

1	CarMax
2	MR. POTEET:
3	Right.
4	MS. MORRIS:
5	is in another state.
6	MR. POTEET:
7	But if you have multiple
8	locations, it's only per
9	MR. HALLACK:
10	Dealer.
11	MR. POTEET:
12	dealer.
13	MR. HALLACK:
14	One dealer.
15	MR. POTEET:
16	One dealer.
17	MR. HALLACK:
18	Not per location. But we
19	probably need to put that in the rules and
20	regs, too.
21	MR. POTEET:
22	Yes. It needs to be clarified, I
23	think. And when you say when you say
24	just again, I'm looking at my business.
25	But others may have the same question. When

you say dealership manager, it does not mean necessarily the top manager. It means a manager, somebody that we designate as a manager. And then that person also has to remain with the dealership. Like, if I have somebody that takes the course and quits or gets fired, I have to have somebody else come in and take the course.

MS. BARON:

True.

MR. POTEET:

And how long do you get to do that? That's not -- I would say 60 days. I'm just throwing that out there, but 60 days if somebody leaves.

MS. MORRIS:

It depends on how often the course is offered, too.

MR. POTEET:

That was my next question. Can you have -- can you have -- if you choose, could you have more than one person take the course?

MS. MORRIS:

Yes.

1 MR. POTEET: 2 Okay. So if you could have three 3 people and run down -- you're only required to have one. 4 5 MR. CORMIER: 6 What if they don't pass the course? What happens? 8 MR. POTEET: 9 There will be an amount of time 10 before they could take the second one. 11 MR. PARNETIT: 12 I was thinking a time frame of 30 days, 45. 13 14 MR. POTEET: 15 If you go and don't pass it, you've got problems. 16 17 MR. HALLACK: 18 Well, when we initially talked 19 about this program, it was going to be an online thing. So if you failed it, you'd go 20 21 back and take -- re-take it immediately. You don't have to wait for the next time the 22 23 course is taught. 24 MS. MORRIS: 25 And the rule needs to specify is

it in person, online, correspondence, which? 1 2 MR. POTEET: I think it would be both. 3 4 MR. PARNELL: 5 It would be both. MS. MORRIS: 6 Or parts of it. MR. POTEET: 8 9 If you put it online, you're 10 right, I mean, as soon as -- as soon as 11 somebody gets their license, they can go --12 or as soon as they apply for their license 13 or get renewal, they can jump online and do 14 And if they do fail it, they can do it 15 at another hour. 16 MR. PARNELL: 17 Most other states that I saw, 18 they do have online and in person. 19 Typically, the online version is a little 20 bit more costly, because it is the 21 convenience of sitting at your dealership 22 wherever you are online versus to come sit 23 down wherever it's going to be hosted. 24 MR. POTEET:

Well, we call that at the auction

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a convenience fee.

2 MR. DONNELL:

And I can assure you, it would be cheaper for mine to be online instead of sending my employees.

MR. POTEET:

Well, yes, and you have that, too, you know. If you're in the northern part of the state and it's being taught in Baton Rouge, online is going to be cheap.

MR. HALLACK:

And, also, too, one of the things that we talked about this, because this is continuing education, it should be more designed for updated information, changes in the legislation, changes in rules and regulations. I think four hours for renewals is a little extreme. I would say two. I would say one, initially, because I think you're going to have such a -- when they find out that they've got to do this every two years, they're going to be not very happy.

MR. DONNELL:

Yes. Four years, I mean, that's

kind of redundant. There will be a lot of 1 2 redundancy. 3 MR. OLAVE: 4 Are we requiring the sponsors to 5 have an online application? Because, I 6 mean, Ricky is right about the travel time. I mean, I think --8 MS. MORRIS: 9 You might have multiple --MR. POTEET: 10 11 We have multiple vendors. If you 12 have -- I mean, if you tell somebody -- if 13 your idea is to have it online, because we 14 can choose multiple vendors and if we have 15 vendors that are similar and one is 16 significantly better than the other one, we 17 may not choose you if you don't supply it online. You get what I'm saying? 18 19 MR. OLAVE: 20 Yes. 21 MR. POTEET: 22 Sort of, like, we wouldn't 23 require it, but we would encourage it. 24 MR. OLAVE: 25 Well, I'm just saying if we -- if

we have a limited amount of participation as 1 2 far as the sponsors go -- you know, we're 3 expecting to have a few to choose from. 4 MR. POTEET: 5 Right. MR. OLAVE: 6 If we have a limited amount and that limited amount, we're forced to choose 8 9 one of those and they don't have the online 10 application and they have limited resources, 11 I'm just -- I'm just thinking out loud, you 12 know, as far as, you know, different parts 13 of the state and, I mean. 14 MR. POTEET: 15 Well, we have the Executive 16 Director of the LIADA here. Are you 17 planning on -- I know you're going to apply 18 to be a sponsor. Are you going to have 19 online? 20 MS. DOMANGUE: 21 Yes. We already have something 22 in the works. 23 MR. DONNELL:

Do we need to require that, to be

24

25

online?

1 MR. POTEET: 2 I'm okay with any required. 3 okay. 4 MR. OLAVE: 5 I think, yes, for travel reasons. 6 MR. POTEET: But I would say, even if you don't require it, we already have one 8 9 sponsor that is saying that she is going to 10 do it. So I would say that's going to be a 11 criteria and when Derek judges it, he's 12 going to say, well, you know, this is better, so. 13 14 MR. PARNELL: 15 And most states I looked at, 16 Virginia, Georgia, Florida, they all -- all 17 of their vendors, they did host online and 18 in person. And they all had at least, like, 19 three or four vendors that were consistently 20 out there for the dealers to pick from. 21 MR. OLAVE: 22 Time-wise and things like that, 23 sure.

Yes, a few of those.

MR. PARNELL:

24

MR. OLAVE:

Sure.

MS. BARON:

Now, we are still requiring each dealership -- somebody from each dealership has to attend.

MR. PARNELL:

Yes.

MR. HALLACK:

Why don't we ask everybody what are they intending on -- do they have some kind of idea of what they -- what the LIADA is going to put forth?

MS. DOMANGUE:

We've already been working on something where you would get the -- you click on the link and it would be a test, a combination of multiple choice questions, true and false. But it's going to give you a little bit of information and kind of teach you, you know. You'll go there, and then you'll have to answer a series of questions. We were sort of waiting to find out exactly what you guys were looking for before we finalize anything. So it's still

a little rough, but we'll be able to wrap it
up in the next month, I think.

MR. HALLACK:

So the item that v'all are going

So the item that y'all are going to put forward is going to be online?

MS. DOMANGUE:

Yes. Now, if y'all are going to do classes in person, if that's something that y'all think is valuable, then we can certainly work that angle as well. Like I said, we weren't sure what you guys were interested in. So we're still at the stage where we can tweak it to seek your desires.

MR. PARNELL:

So correct me. I just want to understand. You're saying that pretty much what you guys are going to propose is going to be online?

MS. DOMANGUE:

What we have right now is online. Now, if you want to do an in-person course, then we can certainly work that as well.

MR. HALLACK:

You know, if they can't do it online, and I can't imagine anybody not

being able to do it online, then they just
need to come to our seminar.

MR. POTEET:
Well, that's a good point.

MR. HALLACK:

Instead of having to make a whole

new one.

MR. DONNELL:

I don't think the LIADA has in mind to teach a class, do they?

MS. DOMANGUE:

We've had discussions about it, but as of what we've developed so far, we've developed an online program, because --

MR. DONNELL:

I think Robert has got the best idea. They can come through this Commission if they do it in person.

MR. HALLACK:

But I think we -- I think we need to do rules and regs for both courses, both the initial and the renewals. But -- and, most importantly, about the initial, I think we need to start charging for it. We are allowed by law to charge for the initial.

And so I think we need to come up with 1 2 something for that as well. 3 MR. PARNELL: 4 So there would be a specific rule 5 and reg where we would come up with a dollar 6 amount? MR. HATITACK: 8 Yes, sure. MR. POTEET: 9 10 All right. 11 MR. HATITACK: 12 And, also, too, you've got to 13 figure out what the charge is going to be for the renewal. 14 15 MR. PARNETIT: 16 So do we think that the vendors 17 would be considered just with approval --18 given a written approval or would there be a 19 contract needed between our agency? 20 MR. HALLACK: 21 There has to be a contract. 22 MR. PARNELL: 23 Yes, yes. So we have to go 24 through the process of trying to develop a 25

contract.

MS. MORRIS:

association, of course. And, also, the cosmetology board has courses that they approve. And it just goes to the board for approval for cosmetology. They review the curriculum. They review the outline at a board meeting and they ask whatever questions. They review -- usually, the resumes of the instructor or some paragraph about the instructor is included and some outline of the materials.

MR. PARNELL:

As I understood in the earlier discussions, though, that they were talking about costs associated with conducting the seminar, and then a percentage of it would come to this agency.

MS. MORRIS:

Cosmetology doesn't have anything to do with the cost. I don't even recall seeing the cost on there. And then, of course, with the bar association, if you want to sponsor continuing education, you fill out their forms and you send it to

them. Then, they give you approval. And I 1 2 don't know that you have to submit the cost of that either. 3 4 MR. POTEET: 5 So if we had it set up where --6 using the LIADA, for example. Let's say the LIADA charges \$100, that's irrelevant to us. 8 We don't --9 MR. HATITACK: 10 Well, we have to approve. 11 MR. POTEET: 12 We have to approve the price? 13 MR. HALLACK: 14 I would think so. 15 MR. POTEET: 16 Okay. 17 MR. HALLACK: 18 We have to approve the program. 19 MS. MORRIS: 20 The program is consistent with 21 what you want to be taught, but I don't even 22 know that anybody sends us the price. 23 MR. OLAVE: 24 If there's only one -- let's say 25 there's only -- I see having to approve, but

if there's only one sponsor and we don't have that written, that we have to approve the price, then they can theoretically charge whatever they want it to be, the only provider there. So I do -- I do think there should be some, at least, acknowledgment of the price.

MR. POTEET:

Maybe not to exceed.

MR. OLAVE:

Yes, yes. That might work.

MS. MORRIS:

I don't know that you have the authority, but I know that you could address the reasonableness. Or you-all have your own course and you control the price of that right now. You aren't even collecting a fee. So the other option is that you don't want to say what the provider charge is under the Commission's course.

MS. BARON:

We don't want them to feel like they can collect an exorbitant amount to our dealers.

MR. POTEET:

What is the dollar amount? 1 How 2 much money? 3 MR. PARNELL: 4 I think in other states, it's, 5 like, \$140, \$200. That's what other states 6 are doing, you know. And our license is --7 MR. HALLACK: It's 200? 8 9 MR. PARNETIT: 10 Yes. I'm not saying that that's 11 12 MR. HALLACK: 13 We shouldn't have an educational 14 program that exceeds our license fee. 15 MR. POTEET: 16 Well, you could -- you can do the 17 -- yes, I agree with that. You could --18 Derek did some research to see how that 19 compared. Like, if somebody's license is 20 \$600 and they're charging 140, somebody else 21 is \$300 and they're charging 150, we can get 22 an idea of how other places are doing it. 23 mean, Mississippi does it. So that's one 24 next-door state that we can look at for 25 sure. Texas.

Georgia, Florida.
MR. POTEET:
Texas has something. I just
don't know how much it is. You see, in
Texas, the auctions are not required to have
a dealer's license. So I don't get involved
in that. One less thing to worry about.
MR. HALLACK:
Why don't you scroll to the
bottom of the law?
MR. PARNELL:
Continuing education is a maximum
of six hours, not to exceed six hours.
MR. POTEET:
Well, what when we take those
Well, what when we take those online courses for the State, the ethics, I
online courses for the State, the ethics, I
online courses for the State, the ethics, I mean, those are only an hour, right?
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online courses for the State, the ethics, I mean, those are only an hour, right? MS. BARON: That's the requirement of the
online courses for the State, the ethics, I mean, those are only an hour, right? MS. BARON: That's the requirement of the initial license application seminar, which
online courses for the State, the ethics, I mean, those are only an hour, right? MS. BARON: That's the requirement of the initial license application seminar, which what we teach, not to exceed six hours.

MS. BARON: Four. MR. PARNELL: four. Yes. MR. POTEET: We have dealers we train, what, one hour? MR. HALLACK: The purpose is only supposed to be to update you.
MR. PARNELL: four. Yes. MR. POTEET: We have dealers we train, what, one hour? MR. HALLACK: The purpose is only supposed to
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The purpose is only supposed to
be to update you.
MR. OLAVE:
Yes, continuing education.
MR. HALLACK:
It's not going to be much.
MS. BARON:
It shouldn't be yes. It
shouldn't I think an hour is enough.
MR. POTEET:
Two hours is a long time to sit
at a computer.
MS. BARON:
Well, after the first time you
take it, it will just, you know, be every
two years.

It's kind of like the ethics 1 2 training. 3 MR. HALLACK: 4 I mean, if we have to approve the 5 program, I don't see why we wouldn't have to 6 approve the fee. 7 MR. DONNELL: 8 It was, at first talk, this 9 Commission and the sponsor would share in the fees. 10 11 MR. PARNETIT: 12 Right. That's what I was 13 referring to a little while ago. 14 MR. DONNELL: 15 Right. 16 MR. PARNELL: 17 That whoever was -- the vendor 18 that was awarded, I thought -- from what I 19 understand from the earlier discussion, that 20 a percentage of it was --21 MR. DONNELL: 22 Was coming back here. 23 MR. PARNELL: 24 Now, if that is -- but I think we 25 just said that we kind of want to stay away

from that. But if there was something that 1 2 was in place, then a percentage of the fee 3 was coming back here. I thought a contract would be needed to do that in that regard. 4 5 MR. HALLACK: If I'm LIADA and I'm trying to 6 put together a program for y'all to approve, 8 I would want a contract. 9 MR. PARNETIT: And I wonder if that contract has 10 11 to go through contractual review, because 12 that would be a long process. If we have a 13 contract, it has to go through them. 14 MS. MORRIS: 15 That would be our contractual 16 obligation. 17 MR. PARNELL: 18 Well, would it have to be clearly 19 defined on what percentage we are receiving? 20 MS. MORRIS: I don't know what. 21

MS. ANDERSON:

22

23

24

25

And what their obligation is to tell us the information, so that people can renew.

MR. PARNELL:

I think it would be have to be awarded as approved.

MS. ANDERSON:

And part of the fee thing would be to take care of the extra work that our staff will do in connection with the requirement.

MR. HATITACK:

All we would have to do, though, is make sure they have a certificate from -- and that's it. The certificate is there.

That's it.

MR. PARNELL:

You simply create a document and create a --

MS. ANDERSON:

And then they probably need to use their social, so that you make it specific to the individual. And then you would have to build something in the program, so that you don't have the same answers each time they take the test.

MR. HALLACK:

When we did our ethics seminar,

it prints a certificate for us. So if we 1 2 have to apply for a renewal, we can present 3 this as part of our renewal application. 4 MR. POTEET: 5 What is your point? Is your 6 point that we shouldn't get a percentage? 7 MR. HATITACK: 8 No, no, no. My point is that 9 it's not that demanding on our staff to make 10 sure that the that the --11 MS. BARON: 12 The person doesn't have to deal 13 with these people every day. 14 MR. OLAVE: 15 How do we -- how do we reconcile that they've taken the first -- the initial 16 17 deal? We don't charge for that, right? 18 MS. BARON: 19 No. They have to take it within 20 60 days. 21 MR. OLAVE: Right. But what I'm saying is --22 I'm just putting -- I'm not agreeing with 23 24 anybody. 25 MS. BARON:

1 Right. 2 MR. OLAVE: 3 But I'm not agreeing with 4 anybody, I am just playing with what 5 Robert's thoughts were. But if we -- if 6 we're already doing it for the educational seminar and not charging a fee and this 8 becomes logistically a lot more involved to have the certificate for that -- for that 9 10 secondary education --11 MR. PARNELL: 12 Right. And I think Robert has 13 been saying for the past few years that we 14 do need to start charging a fee for the educational seminar --15 16 MR. OLAVE: 17 Right. 18 MR. PARNELL: 19 -- because the educational 20 seminar does take quite a bit of time for 21 the staff to actually conduct it and let's 22 pay staff. 23 MS. BARON: 24 We have to pay the staff more to 25 come.

MR. PARNELL:

Whoever is doing it. But I don't know -- I think -- I think we should immediately start charging a fee once we decide upon a fee to charge for the seminar.

MR. OLAVE:

I mean, it wasn't a question. It was just, like, you know, if we're already doing this for the initial educational seminar and we're not charging anything and that's not providing a huge burden on the staff to do that. Maybe it is and maybe we should charge a fee. Feedback is all -- and then maybe the same logistical issue with the -- with the secondary education, that we need to get a percentage of or --

MR. PARNELL:

We're just absorbing it. We're not even getting anything back on it, you know, when we talk about travel time, staff, CDs that we are issuing, the documents that we actually print it out for them. It's a cost that we just absorb. I'm not saying it's an astronomical cost, but it's still a cost.

1 MR. HALLACK: 2 It used to be astronomical, 3 because we used to provide written 4 materials. 5 MS. ANDERSON: 6 A number of new dealers as compared to all the renewals. MR. PARNELL: 8 9 That's going to be different. 10 MS. ANDERSON: 11 All the members renews, then everybody renews. 12 13 MR. PARNELL: 14 Yes, yes. 15 MS. BARON: 16 And there will have to be some 17 sort of procedures in place that we know, 18 you know, get a notification of some sort if 19 they didn't get a certificate or whatever. 20 MR. PARNELL: 21 I think that they need to notify 22 us what they're going, five days after the 23 dealer or whoever took the course work, that

these are -- this is my list of persons who

took the course --

24

1	MS. BARON:
2	That passed.
3	MR. PARNELL:
4	and so we'll have that right
5	away. So we will have that information that
6	they passed.
7	MR. DONNELL:
8	And somebody just mentioned about
9	the last four of your social security
10	number. I'd rather use the last four of
11	your license number, you know. I don't like
12	giving the last four of my social security.
13	MS. BARON:
14	We talked about using the dealer
15	license number.
16	MR. PARNELL:
17	I've been dealing with that.
18	It's more specific to the individual.
19	MR. HALLACK:
20	I think we need to get a report
21	to see how much it costs us to do the
22	initial seminar in terms of
23	MS. BARON:
24	Staff time.
25	MR. HALLACK:

-- staff time, paper. I think we 1 2 supply a CD, don't we? 3 MR. OLAVE: 4 I think maybe --5 MR. PARNELL: Part of this is this as well, 6 it's not only that, you know, we concentrate on continuing education, but the initial 8 9 education side of it. One of my goals has 10 always been to get us a bit more of a robust 11 online initial education for our dealers 12 that are coming in, give them that option as 13 well, hey, you can come here or you can do it conveniently online. But what we have to 14 15 develop that's going to be online has to be 16 a bit more robust, because that seminar is far different from what a continuing 17 18 education would be, so. 19 MR. OLAVE: 20 Right. 21 MR. PARNELL: 22 We've been asked to incur some of 23 kind of cost or either gain some kind of 24 cost somewhere to really come up with a good

software solution, a good website that can

handle something like that. 1 2 MR. OLAVE: I think if we're going to start 3 4 charging for the initial education part of 5 that, then that needs to be handled quickly, 6 because a sponsor is not going to know what to charge based on what our charges are 8 going to be forthcoming. I think Robert 9 brought that up. So we need to probably 10 figure that out by the next meeting, I would 11 think. 12 MR. POTEET: I think that we can take 13 Yes. 14 these suggestions and have that for the next meeting, some of that information. 15 16 Any more discussion on that for 17 now? 18 MR. WATTS: 19 When is that going in effect? 20 The next round on the license? 21 MR. POTEET: 22 January 1st, isn't that Yes. 23 what the law says? 24 MS. MORRIS:

It's not a mandatory --

1	MR. PARNELL:
2	It doesn't have a specific time
3	as to what the it can be the next
4	renewal.
5	MS. MORRIS:
6	It will be kind of hard to
7	MR. DONNELL:
8	By January '19.
9	MR. PARNELL:
10	January of '19.
11	MR. DONNELL:
12	It will probably have to be
13	January of '20.
14	MR. PARNELL:
15	Maybe September or August of '19,
16	in a reasonable time frame. We will have
17	more discussion on it and we only meet once
18	a month, so.
19	MR. WATTS:
20	This coincides with the license?
21	MR. PARNELL:
22	Yes.
23	MR. DONNELL:
24	So we've got a two-year license,
25	right?

MR. PARNELL:

Right. So within that two year license time frame, you have to take the course work and a part of your renewal application, you need to show that you completed that.

MS. BARON:

And we cannot renew them until they show that.

MR. PARNELL:

Correct. Even with initial, we changed the statute this year. The initial license -- the initial course work has to be done prior to you getting your license, so.

MR. POTEET:

That's something -- you can do it any time during the two years as long as it's done before your renewal?

MR. PARNELL:

Before your renewal, yes. Any time, I thought, that gives people a lot more freedom. And if we get communication back, we will respond to it right away. We update that in the system. So whenever a dealer comes in and submits his application

for renewal, we should have that already.

MS. BARON:

We get it and make sure it is there.

MR. PARNELL:

We have also ways to go to try to move fast, fast pace it.

MR. POTEET:

Well, it's a good start. Okay.

Next on the agenda is the

Executive Director's report.

MR. PARNELL:

Commissioners, you will find in your packet a chart of the alleged issue counts for the month of June. There were 79 alleged issues for the month of June. The next document is the case report. The case report illustrates the amount of assigned cases to each individual investigator.

There were 37 assigned cases in the month of June. Seven of those cases have been completed, which leaves 30 of those cases remaining open. The last document is the department the summary report. The number of total cases closed during the month of

June was 87 cases.

1

2 And as an update, Commissioners, 3 every year, we have budgeted to upgrade our 4 fleet vehicles. This year, we budgeted to 5 purchase one fleet vehicle. I submitted to 6 the Louisiana Property approval the beginning of last week to request approval 8 for trade in on our older mileage vehicles 9 and purchase a new vehicle. Currently, the 10 vehicles that are still on contract is a 11 2018 Dodge Charger. That's what we got last 12 That contract ends in October. year. 13 I'm just waiting on approval first. It has to go to Property Assistance. They have to 14 15 give me an approval. And then once I get 16 that, then I have to get another approval 17 from the Office of State Procurement, and 18 then -- it does take a long time. Ιt 19 depends on how fast -- how fast the Property 20 Assistance gets back us to. Because a lot 21 of what they are doing right now through the 22 state procurement is just the site that they 23 It's kind of new. It's a little have. 24 cumbersome for a little while, being that 25 But it seems to be a little bit better new.

now. And at that point, once we get the okay from them, then they'll go ahead and order the vehicle. And then we'll pay for it once we get it. The vehicle cost is \$20,603.

MR. WATTS:

MR. PARNELL:

Is there a dealer for this?

No. You have a state contract.

You have certain dealerships that have state contracts fleet vehicles. We're just kind of looking at it from small, compact, mid size, large. They have trucks, SUVs, various things like that. They will bid at some point and get awarded a state contract. But for us we, we've got to pick which one

MR. OLAVE:

we want.

It's a percentage of the invoice.

MR. PARNELL:

Before we submitted -- we traded in, like, four or five vehicles when I first started. And I remember the most we got for one was, like, \$1,500 and the least I think we got was, like, \$200. So it just kind of

depends on what they get at auction with 1 2 state property, you know. They hold 3 auctions, I think, once a month. It's a 4 percent, also, what they receive at auction 5 and the Commission receives. 6 MR. DONNELL: Okay. So, in other words, what 8 sales get at the yard, you get a percentage 9 of that? 10 MR. PARNETIT: 11 Yes. I think they take 25 12 percent and we get the rest. So it's pretty 13 decent. It's all a big circle. 14 MR. POTEET: 15 Anything else? 16 MR. PARNELL: 17 No, that's it. 18 MR. POTEET: 19 Any questions or comments? 20 Concerns? 21 (No response.) 22 MR. POTEET: 23 Short meeting today. Anybody 24 have anything? I guess items for next 25 agenda is going to be this -- more

1	discussion of the education for sure.
2	Do we have any hearings scheduled
3	yet?
4	MS. BARON:
5	No, but they will be.
6	MR. POTEET:
7	Motion to adjourn.
8	MR. SMITH:
9	So moved.
10	MR. OLAVE:
11	Second.
12	
13	(Meeting adjourned at 10:25 p.m.)
14	
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REPORTER'S CERTIFICATE

I, BETTY D. GLISSMAN, Certified Court
Reporter, Certificate No. 86150, in and for
the State of Louisiana, do hereby certify
that the Louisiana Used Motor Vehicle
Commission meeting was reported by me in the
stenotype reporting method, was prepared and
transcribed by me or under my personal
direction and supervision, and is a true and
correct transcript to the best of my ability
and understanding.

This July 30, 2018, Baton Rouge, Louisiana.

BETTY D. GLISSMAN, CCR
CERTIFIED COURT REPORTER